Dear Headteacher/Principal,

If you are not the headteacher/principal, please forward this email on to the appropriate person

2024 Check Your Performance Measures Data (School and College Checking Exercises)

For the academic year 2023/24, the management and production of performance measures data will be delivered by the Department for Education.

In previous years, the Department for Education has worked with an external contractor to produce and share school and college performance measures data, this included delivering the school and college checking exercises.

This new DfE service is called 'Check Your Performance Measures Data' (CYPMD) and will include the administration of the 2024 school and college checking exercises.

DfE Sign-in

Users will access the new CYPMD service exercise using DfE Sign-in. **You will need a DfE Sign-in account, details on how to create an account can be found here:**

DfE Sign-in (education.gov.uk)

Once you have created a DfE Sign-in account, you will be able to control who has access to DfE Sign-in and the CYPMD service. You should ensure that your school or college has adequate accounts to complete the 2024 school and college checking exercises.

If you encounter any difficulties creating a DfE Sign-in account or have forgotten your login details, please go to this contact form:

DfE Sign-in (education.gov.uk)

CYPMD Helpline
To support schools and colleges with the 2024 checking exercises a new CYPMD helpline will be launched. Further details on this helpline will be provided towards the end of May.

Schedule

During each checking exercise, schools and colleges will be able to check their performance measures data and if necessary, request amendments to this data.

The schedule for the 2024 school and college checking exercises will follow similar timescales as previous years as follows:

- Key Stage 4 June Checking Exercise-June 2024
- Key Stage 2 September Checking Exercise-September 2024
- Key Stage 4 Autumn Checking exercise-October 2024
- 16 to 18 Autumn Checking Exercise-October 2024

Sharing of 2022/2023 16-18 Retention data

Please note that for this year, schools and colleges will be able to view their 2022/2023 16 to 18 retention data on the **View your education data** (VYED) service here: **DfE Sign-in (education.gov.uk)**. This will be available from **15 April 2024.** If you encounter any difficulties accessing the VYED service, please use this **contact form**.

Please note that enquiries in relation to retention data should be raised with the DfE helpline here: **Contact the Department for Education - Contact type - DFE Online Forms.**

Additional information

Further information regarding the checking exercises will be sent to you via email in May. These emails will be sent to all school and college headteachers and principals so please check that your headteacher/principal contact details are correct on '**Get information about schools**' (GIAS).

If you do not receive any communication in May, please check your spam or email filters in the first instance. This email will come from the following email address:

cypmd.service@notifications.service.gov.uk

Full guidance will be made available to schools and colleges nearer the time, and before each checking exercise opens, to support engagement with each checking exercise.

The information contained in this email provides schools and colleges with all the important information that we can share at this point.

We are therefore unable to respond to any requests for further information at this time.

In the meantime, if you have any other queries you can call the DfE National Helpline on **0370 000 2288** or go to:

Contact the Department for Education - Contact type - DFE Online Forms

Yours faithfully

Department for Education